

MACON COUNTY BOARD OF ELECTIONS  
Board Meeting, 13 September 2023

Participants: Director Melanie Thibault, Deputy Director Judy Fritts, Lynne Garrison, Gary Dills, John Vanhook and Jeff Gillette. Kathy Tinsley was not able to attend.

Call to Order: Mr. Dills called the meeting to order at 3 PM.

1. Minutes from 18 July 2023 and 18 August 2023: Ms. Garrison made a motion to accept the minutes as written. Mr. Vanhook seconded the motion. Following discussion, the Board unanimously approved the minutes. Attachments 1 and 2
2. Poll Workers for the next two years: The Director provided a compilation of inputs from the political parties. Three assistant judge positions are currently vacant. Mr Gillette made a motion to accept the list. Ms. Garrison seconded the motion and the Board approved unanimously. Attachment 3
3. Contract Support for Testing: The Director provided a contract for Mr. John Williams to act as a machine technician for logic and accuracy testing of elections equipment. This contract replaces the contract with Mr. Gary Tallent for testing. This contract ends on 31 December 2023 and must be executed during non-work hours for Mr. Williams. Ms. Garrison made a motion to approve the contract. Mr Vanhook seconded the motion and the Board approved unanimously. Attachment 4
4. Resolution for Director Over-time in compliance with the general statutes: The Director provided a draft resolution which would put all the staff including the Director's overtime pay in compliance with state law. Mr. Gillette made a motion to accept the resolution. Mr Vanhook seconded the motion and the Board unanimously approved. Attachment 5
5. Invoices: The Director provided four invoice (Standing shelves - \$170.68, yellow paper for sample ballots - \$103.47, ATV labels for municipal elections - \$643.30, and absentee return labels - \$254.73). Following Board review, Ms. Garrison made a motion to pay the invoices. Mr Vanhook seconded the motion and the Board approved unanimously. Mr Dills signed the invoices. Attachment 6

6. Contract for transportation of machines: Mr Dills asked if there were any possibility of the county providing transportation and driver to/from each precinct to move election equipment. Mr Williams or another Board of Election staff would accompany the machines and place them in the precinct based on Precinct Judge preference. This action would replace the current contract which can cost up to \$8000 per election cycle. Following discursion, Mr Gillette made a motion asking the Director to engage with the County Manage on the feasibility of this plan. Ms. Garrison seconded the motion and the Board unanimously approved.
7. Budget Report: The Director provided the current budget report showing us on track on spending. Attachment 7
8. Adjourn: Ms. Garrison made a motion to adjourn until 3 October 2023 at 5PM to review absentee ballots if the meeting is needed. Mr Vanhook seconded the motion and the Board unanimously approved. The Board adjourned at 4 PM.

#### Attachments

1. Minutes from 18 July 2023
2. Minutes from 18 August 2023
3. Poll Workers
4. Service contract with Mr. John Williams
5. Resolution Authorizing Compensation
6. Four Invoice
  - a. Amazon for \$170.68
  - b. Amazon for \$103.47
  - c. Another Printer for \$643.30
  - d. Another Printer for \$254.73
7. Budget report